

# Discipline Grievances and the Contract



**Course Number:** NC 901  
**Cost Per Person:** No Charge/Participating, \$188/Non-Participating  
**Eligibility:** Managers & Supervisors  
**Instructor:** Edgar  
**Length:** 8:30 am – 4:30 pm  
**Certificate Series:** Advanced Leadership Development  
**Location:** Des Moines, Hoover Building, Level A

**Scheduled Sessions:**

July 13, 2016  
October 20, 2016  
March 8, 2017  
June 8, 2017

**\*IMPORTANT NOTE: contract covered employees are not eligible to register for this class, no exceptions.**

**Overview:**

Understanding the discipline and grievance process is crucial to any supervisor or manager in state government. This course focuses on the methods of effective and timely discipline, along with the role of the supervisor and manager in the grievance process.

**Objectives:**

- Better understand the discipline and grievance process
- Understand preventive discipline
- Identify the steps of just cause